

**MILLERSBURG BOROUGH  
DAUPHIN COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 17-05**

**A RESOLUTION CREATING A LOCAL STUDY COMMITTEE  
TO DIRECT AND OVERSEE DEVELOPMENT OF  
THE MILLERSBURG BOROUGH'S MASTER PARKS PLAN**

**WHEREAS**, Millersburg Borough has received a Grant to produce a Master Parks Plan for Market Square/Veteran's Park, Seal Park and Bradenbaugh Park; and

**WHEREAS**, the Millersburg Borough Council recognizes the value of public input on this important document; and

**WHEREAS**, a condition of the Grant is the formation of a Local Study Committee;

**THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Millersburg Local Study Committee is established as of the effective date of this resolution.
2. The Committee will automatically dissolve upon completion of the Master Parks Plan unless dissolved via Borough Council Resolution earlier.
3. The Committee will consist of the following members:
  - a. The Parks Committee Chair of the Borough Council
  - b. One additional member of the Borough Council
  - c. One Upper Paxton Township Supervisor
  - d. One representative of Millersburg Area Working Together
  - e. One representative of Millersburg Area School District
  - f. One member of the Millersburg Borough Planning Commission
  - g. One at-large resident of Millersburg Borough or Upper Paxton Township
4. In the event that a Committee member ceases to formally represent the board listed above (resignation, loss of election, etc.), that member shall also cease to be a member of the Committee. The board in question will be invited to appoint another representative to the Committee. In the event that the at-large resident no longer resides in the Borough or Township, that member shall also cease to be a Committee member and the Borough Council will seek a suitable replacement.
5. The following individuals are appointed as non-voting, ex-officio members of the Committee:
  - a. The lead Consultant (to be appointed by the Borough Council)
  - b. The Millersburg Borough Manager
  - c. A student of Millersburg Area High School may be selected by the District
6. The Committee shall appoint from its membership the following officers: chair, vice chair, president pro-tempore and secretary. The highest ranking officer present shall conduct the meeting. A quorum shall consist of four (4) members. Ex-officio members do not count toward the quorum and may not be appointed as officers.

7. The Borough Council reserves the right to remove, by majority vote at a regularly scheduled meeting, any member of the Committee for malfeasance or nonfeasance.
8. The Committee is charged with the creation of the referenced Master Parks Plan under the guidance of a Consultant to be selected by the Borough Council. The Committee is further directed to carefully consider all public input in the development of the Master Parks Plan.
9. All meetings of the Committee shall comply with the Commonwealth's Open Meetings Law.

DULY ADOPTED AND RESOLVED, this 12<sup>th</sup> day of April, 2017, by the Borough Council of Millersburg Borough, Dauphin County, Pennsylvania.

ATTEST:

BOROUGH OF MILLERSBURG  
Dauphin County, Pennsylvania

By: *Ann Bowman Jackson*  
Borough Secretary

By: *Chris P. Dittus*  
President of Council