

Millersburg Borough Council  
Council Chambers  
July 22, 2026 Meeting Minutes

Call to Order – Council President Boyer called the meeting to order at 6:00PM with Cl'ms Campisi (remote access) and Hershey present. Mayor Alan Bowman, Manager James Whitall, Public Works Crew Leader John Hoffman and Secretary Ann Jackson were also present. A prayer was led by Cl'm Hershey, followed by attendees reciting the Pledge of Allegiance.

Public Comment/Scheduled Guests – None.

President Boyer announced that there was no quorum present.

Public Works Crew Leader Report –

- Mr. Hoffman reported on the Cherry Blossom Festival and the Memorial Day and July 4<sup>th</sup> events and provided his recommendation for each.
- The 2011 truck is currently at Sunbury Motors, awaiting approval for \$2,200 in repairs in order to pass inspection (two leaf springs, tie rod end, alignment). Mr. Hoffman reported that the truck also needs additional repairs for the AC, oil pan gasket replacement and replacement of hinges on the dump bed. President Boyer directed him to have a formal estimate for Council's consideration for the August 12<sup>th</sup> meeting.
- The backhoe exhaust filter was cleaned; clamps and gaskets were purchased to finish the repair in-house.

Unfinished Business

Review of Troutman Gift Letter – Council reviewed the letter and approved having President Boyer sign it. This will be formalized at the August 12<sup>th</sup> meeting. President Boyer directed Manager Whitall to prepare the related Borough Resolution and also to search for funding opportunities for a skate park.

Bradenbaugh Park Lighting – This matter was tabled until the August 12<sup>th</sup> meeting. President Boyer directed Manager Whitall to find out the current status from both Cl'ms Hoffman and Snyder.

New Business

Bid Opening for Oak Street Paving Project – Manager Whitall reported that there were seven bidders. The apparent low bidder was Mid State Paving at \$25,616. The second lowest bidder was Riteway Sealing & Paving at \$32,554. President Boyer set a special meeting for Tuesday, July 28<sup>th</sup> at 6:00PM to award the project. Manager Whitall was directed to verify the material quantities in the bids and to poll the Cl'ms for their availability for July 28<sup>th</sup>.

UDCOG EMS Authority Development Invoice – This matter was tabled until the August 12<sup>th</sup> meeting.

Outgoing Communications – President Boyer called Cl'ms attention to a communication to New Enterprise Stone & Lime stating the Borough's dissatisfaction with the quality of the finish work on the Market Street paving project. Correction was requested. Cl'ms also reviewed a letter to Donald and Renee Chubb regarding their 476/478 and 501/503 Moore Street properties. Manager Whitall reported that the Chubbs have gotten the final inspection on the 476/478 Moore Street property and they have filed for a permit for the 501/503 property (work already completed).

The next meeting will be July 28<sup>th</sup> at 6:00PM.

The meeting was recessed to the Call of the Chair at 7:20PM.

Respectfully submitted,

Ann Bowman Jackson  
Borough Secretary