

**Millersburg Borough Council
Council Chambers
April 22, 2026 Meeting Minutes**

Call to Order – President Brent Boyer called the meeting to order at 6:04PM with Cl'ms Hershey, Hoffman and Hoke present. Mayor Alan Bowman, Manager James Whitall and Secretary Ann Jackson were also present. The invocation was given by President Boyer, followed by the Pledge of Allegiance.

Guests – None.

Public Comment – None.

Unfinished Business

Facility Use Agreement – New Enterprise Stone & Lime – New Enterprise Stone & Lime is requesting the use of the Borough's Pine Street lot to store equipment and materials from April 13 through October 1, 2026. Council granted temporary permission at their April 8, 2026 meeting. The agreement is to be amended, stating that the primary location will be the Borough's Keystone Street lot with the Pine Street lot as an alternate location if needed. Motion by Cl'm Hoke, seconded by Cl'm Hoffman as stated above, with a user fee of \$250. Motion carried.

Golden Equipment Company, Inc. Street Sweeper Rental Quote – Cl'm Hoffman reported that Grosser's was pulled off the job after one day of work, for which he will be paid, due to the machine's capability. A quote from Golden's Equipment for \$3,550 was presented. Crew Leader John Hoffman will run the machine; overtime will be permitted to pick the machine up on Sunday May 3rd. Sweeping has been rescheduled for May 4th through May 8th. Motion by Cl'm Hoffman, seconded by Cl'm Hoke to approve the rental from Golden Equipment for \$3,550 and the operation as stated. Motion carried with yes votes from Cl'ms Boyer, Hershey, Hoffman and Hoke.

911 Rapid Response Invoice No. 211899 – Council reviewed the invoice for labor to install the modems, cameras and antennas in the police vehicles. Motion by Cl'm Hoffman, seconded by Cl'm Hershey to pay the invoice for \$1,600 as presented. Motion carried with yes votes from Cl'ms Boyer, Hershey, Hoffman and Hoke.

New Business

Amendment to the Meeting Agenda – Motion by Cl'm Hoke, seconded by Cl'm Hoffman to amend the meeting agenda to add consideration of MIS quotes for security camera upgrades due to the potential of emergency security threats. Motion carried.

Millersburg Information Systems Quotes for Security Cameras – Council reviewed five quotes for security cameras for various locations. The cameras will be recorded and monitored through the Police Department . This expands our current system and uses Cloud storage. Quote Number AAAQ4904 is for Market Square Park for \$6,712. Quote Number AAAQ4905 is for street cameras in the intersections in Market Square. Motion by Cl'm Hoffman, seconded by Cl'm Hoke to accept Quote AAAQ4904 for \$6,712 and to split the expense between Public Safety and Parks & Rec budgeted line items to be determined. Motion carried with yes votes from Cl'ms Boyer, Hershey, Hoffman and Hoke. Motion by Cl'm Hoffman seconded by Cl'm Hoke to accept Quote Number AAAQ4905 for \$5,252 which will be paid by a donation from President Boyer. Motion carried.

American 250 – Cl'm Hershey submitted her written proposal to Council and gave an update on the various activities being planned for July 2nd. Her objective is to sell merchandise beginning with the Cherry Blossom

Festival and to remit the sales money to the Borough. She was referred to Cindy Southard to discuss possibly directing a portion of the funds in the Memorial Day/Banner account toward the merchandise effort. Council requested an update at the May 13th Council meeting regarding the Cherry Blossom Festival booth sales and will decide if there is a need to establish a separate account for the America 250 project.

HVAC Quotes for Police Department Interview Room – Council reviewed two quotes for replacing the PTAC unit in the Police Department interview room. C.F. Acri quoted \$2,162.33 and W&W Residential Services, Inc. quoted \$2,795. Motion by Cl'm Hoke, seconded by Cl'm Hoffman to approve the quote received from C.F. Acri for \$2,162.33 and to pay the expense from the QuickBooks 409.465 line item of the budget. Motion carried with yes votes from Cl' ms Boyer, Hershey and Hoffman; Cl'm Hoke abstained from voting due to the salesman being his cousin.

Mayor Bowman expressed his thanks and appreciation to the Public Works crew for the stump removal project on Market Street, stating that they did a great job.

President Boyer announced the next meeting will be May 13, 2026.

Motion by Cl'm Hoffman, seconded by Cl'm Hoke to adjourn the meeting at 7:18. Motion carried.

Respectfully submitted,

Ann Bowman Jackson
Borough Secretary