

**Millersburg Borough Council  
Council Chambers  
March 25, 2026 Meeting Minutes**

**Call to Order** – Vice President Adam Hoke called the meeting to order at 6:04PM with Cl’ms Boyer (remote), Campisi, Hershey, Hoffman, Hoy and Snyder present. Mayor Alan Bowman, Manager James Whitall, Junior Council Person Noah Snyder and Secretary Ann Jackson were also present. The invocation was given by Pr. Steve Blayer, followed by the Pledge of Allegiance.

**Guests** – MAWT representatives Krystle Shearer, Steve Blayer, Christina Zeiders, John Wenner, Patrick Monroe; Cpt. Richard Gamez

**Public Comment** – Vice President Hoke recognized Steve Blayer who addressed the Council regarding MAWT. He reviewed their mission statement and presented them with copies of their proposed By-Laws. They are focused on growing the Cherry Blossom Festival. They will have a booth at the Festival featuring memberships and they will publicize the grant opportunities and related application after the Festival for non-profit organizations.

**Unfinished Business**

**Facility Use Agreement – MAWT Cherry Blossom Festival** – Council and MAWT representatives reviewed the agreement as presented. The organization requests the use of Market Square Park, Veterans Park, Market Street from Pine Street to West Street, Pine Street Garage Lot and Union Street from West Street to Race Street on May 2 from 6AM to 7PM for the annual Cherry Blossom Festival. Motion by Cl’m Snyder, seconded by Cl’m Hoy to approve the agreement with the user fee, vendor fees and Borough labor charges waived. Motion carried with yes votes from Cl’ms Boyer, Campisi, Hershey, Hoffman, Hoke, Hoy and Snyder. Ms. Shearer, Pr. Blayer, Ms. Zeiders, Mr. Wenner, Mr. Monroe and Cl’m Campisi then left the meeting.

**Brite Invoice No. INV43470** – Council reviewed the invoice for two license plate readers, training and licenses for \$2,600. Motion by Cl’m Snyder, seconded by Cl’m Hershey to approve payment of the invoice as presented. Motion carried with yes votes from Cl’ms Boyer, Hershey, Hoffman, Hoke, Hoy and Snyder. Cpt. Gamez then left the meeting.

**Tanner’s Run** – Cl’m Hoffman reviewed the plan to vacate the West Street paving project and reallocate those funds towards J. Brandt Excavating’s quote for \$19,100 for the emergency excavation of Tanner’s Run and Heim’s Construction’s quote for \$38,547 for Market Street curb and sidewalk replacement. Motion by Cl’m Hoffman, seconded by Cl’m Snyder to reallocate funds from the West Street paving project to the Tanner’s Run project for J. Brandt Excavating, for \$19,100 with a \$4,500 contribution to the Borough; net cost to the Borough of \$14,600; with the receipt of an updated easement from My Car (formerly Troutman’s car dealership). Motion carried with yes votes from Cl’ms Boyer, Hershey, Hoffman, Hoke, Hoy and Snyder.

**Market Street Sidewalks** – Motion by Cl’m Hoffman, seconded by Cl’m Hershey to reallocate funds from the West Street paving project to curbing and sidewalk replacement on the west side of Market Street from Center Street to the Moose, for Heim’s Construction Company, Inc. for \$38,547 with the potential Highway Occupancy Permit cost of \$4,200 and to send a letter to the affected property owners regarding paying the pro-rated share of the cost to replace the sidewalk in front of their property. Motion carried with yes votes from Cl’ms Boyer, Hershey, Hoffman, Hoke, Hoy and Snyder.

JCP Noah Snyder left the meeting.

Cl'm Hoffman reported that the Bowman Street paving project will get done.

169 Union Street End Use – The Millersburg Planning Commission recommends retaining the property. Council discussed options. Motion by Cl'm Snyder, seconded by Cl'm Hoffman to develop the property for additional parking to aid economic development and to include a recreational area. Motion carried.

Market and Union Streets Tree Project – Vice President Hoke expressed his thanks and appreciation to everyone involved in the street tree project which is currently underway.

Cl'm Boyer signed off.

Disposition of Funds Received for Market Square Park Renovations – Secretary Jackson reported that we have received the 2026 allotment from the Lorena Lemons estate administered by TFEC, of approximately \$8,300 and that we are scheduled to receive the additional DCNR grant funds we requested of approximately \$40,000. Motion by Cl'm Snyder, seconded by Cl'm Hoy to pay those funds in full directly onto the principle of the Mid Penn Bank loan for the Market Square Park Renovations project. Motion carried with yes votes from Cl'ms Hershey, Hoffman, Hoke, Hoy and Snyder.

### **New Business**

Basement Dehumidifier Quotes – Council reviewed three quotes for industrial units. Motion by Cl'm Hoffman, seconded by Cl'm Snyder to approve the purchase of two Global Industrial low grain refrigerant dehumidifiers with pumps for \$1,359 each; in-house project not to exceed \$4,500 including the dehumidifier, materials and potential labor costs to install. Motion carried with yes votes from Cl'ms Hershey, Hoffman, Hoke, Hoy and Snyder.

Vice President Hoke announced the next meeting will be April 8, 2026.

Motion by Cl'm Snyder, seconded by Cl'm Hoy to adjourn the meeting at 8:00PM. Motion carried.

Respectfully submitted,

Ann Bowman Jackson  
Borough Secretary