

Millersburg Borough Council
Council Chambers
January 14, 2026 Meeting Minutes

Call to Order – Council President Boyer called the meeting to order at 6:00PM with Cl'ms Campisi, Hershey, Hoffman, Hoke, Hoy and Snyder present. Mayor Alan Bowman, Manager James Whitall, Public Works Crew Leader John Hoffman and Secretary Ann Jackson were also present. Attendees recited the Pledge of Allegiance, followed by an invocation given by President Boyer.

Guests – Nathan Troutman & Curtis Keefer – Deibler, Straub & Troutman
Krystle Shearer & Pr. Steve Blayer – Millersburg Area Working Together
Kim Ramberger, Christine Hoffman & Beverly Crawford – Korner Kollectibles Plus
Garry Hockley & Liam Himmelberger – Stain, Paint & Create (7:12PM)

Approval of Minutes – Motion by Cl'm Hoffman seconded by Cl'm Campisi to approve the minutes from the December 10, 2025 Council meeting as presented. Motion carried.

Public Comment

Pres. Boyer recognized Krystle Shearer and Steve Blayer, MAWT representatives. Pr. Blayer congratulated the newly elected/re-elected officials. He reported that MAWT has mostly new Board members and that they are working on re-doing their by-laws. MAWT would like to partner with the Borough on events. Their next event is the Cherry Blossom festival. Pres. Boyer cautioned that the lawn in Market Square Park may not be ready for foot traffic. Ms. Shearer stated that the music entertainment would like to use the gazebo, but that vendors would be placed on the street rather than within the Park. Ms. Shearer stated that she is the main contact, as President of MAWT. Cl'm Hoke requested that Ms. Shearer provide all MAWT officers' contact info to the Borough Office.

Pres. Boyer recognized Nathan Troutman and Curtis Keefer, with Deibler, Straub & Troutman Insurance Agency. Mr. Keefer presented the insurance annual renewal and reviewed their recommendations. The Inland Marine schedule will need to be updated. Pres. Boyer signed off on the proposal and Mr. Keefer and Mr. Troutman then left the meeting.

Financial Reports – Council reviewed the Financial Report through December 31, 2025. Motion by Cl'm Hoffman, seconded by Cl'm Snyder to approve the report as presented. Motion carried. Council reviewed the Check Detail Report. Motion by Cl'm Campisi, seconded by Cl'm Hoffman to approve the Check Detail Report as presented. Motion carried with yes votes from Cl'ms Boyer, Campisi, Hershey, Hoffman, Hoke, Hoy and Snyder.

President's Report – Pres. Boyer reviewed his report with Council.

Crew Leader's Report – Mr. Hoffman reviewed his report with Council.

Ms. Shearer and Pr. Blayer left the meeting.

Committee Reports

Employee Relations Committee – Pres. Boyer called an executive session at 6:37PM for Council to review and discuss an employee matter. Ms. Ramberger, Ms. Hoffman, Ms. Crawford, Mr. Whitall, Mr. Hoffman and Ms. Jackson were excused from Council chambers. The meeting was called back into regular session at 7:12PM with all six individuals returning to Council chambers, plus Mr. Hockley and Mr. Himmelberger.

Additional Public Comment

Pres. Boyer recognized Kim Ramberger, owner of Korner Kollectibles. Ms. Ramberger related her objections with the changes MAWT made to the Christmas Tree Lighting event, stating her displeasure with holding the event on Small Business Saturday, inviting outside-the-community vendors to participate and the closure of the west side of Market Street, all of which negatively affected her business. She requested that when reviewing event agreements, Council consider all local small businesses and how decisions they may make will affect those businesses. Ms. Ramberger, Ms. Hoffman, Ms. Crawford, Mr. _____, Mr. Himmelberger and Mr. Hoffman then left the meeting.

Finance and Risk Management Committee

Pres. Request for Five-Year Plans – Cl'm Hoy reported that she recently met with Sec. Jackson to discuss ideas for the plan for her committee and stated that everyone needs to be aware of the Borough's financial status. This was echoed by Manager Whitall and Cl'm Snyder as well. Cl'm Hoy requested that any additional ideas from Cl'ms be forwarded to her and stated that one of the goals is to be in a position to add to the General Fund Reserve account.

Parks & Recreation Committee

Market Square Park Update – Cl'm Boyer reported that he met with Chuck Strodoski with YSM to ensure that everything is on track with conditions being documented and paperwork being completed. There is a possibility of additional DCNR grant funding for the project overage the Borough experienced.

Property Committee – Cl'm Hoke reported that the Historical Society is proceeding with the purchase of the Daniel Miller house.

Public Safety Committee – Cl'm Snyder reported that the new fire truck will be started in late June or early July.

Streets Committee –

Dauphin County Invoice Nos. 18 & 23 - TISIP Project – Council reviewed the invoices. Motion by Cl'm Hoffman, seconded by Cl'm Hoke to pay both invoices totaling \$1,859 from the Liquid Fuels account. Motion carried with yes votes from Cl'ms Boyer, Campisi, Hershey, Hoffman, Hoke, Hoy and Snyder.

Handicapped Parking Request – 502 Moore Street – Manager Whitall reviewed the request with Cl'ms and recommended approval. The landlord has given verbal permission and will submit written documentation. Motion by Cl'm Hoffman, seconded by Cl'm Snyder to approve the application with the placement parameters as discussed. Motion carried with Cl'm Hoke abstaining, due to the property being owned by his grandfather's estate.

Economic Development Committee – Cl'm Campisi met with Manager Whitall recently to discuss economic development as it relates to MAWT and the Borough and there is an upcoming meeting with George Connor with Dauphin County Economic Development to continue those discussions. Pres. Boyer directed that attendees are to clarify who they are representing at that meeting, for Mr. Connor's benefit.

Community Outreach Committee – Cl'm Campisi is working on her five-year plan. She is starting seeds and working with the School. The School will be given seedlings. The Community Garden will be receiving a \$5,000 grant from Penn State for the upcoming season. The Garden Committee is tentatively planning an October event jointly with the Ned Smith Center.

Mayor's Report – Monthly statistical report was provided to all Cl'ms. Mayor Bowman requested that he be involved and included in matters that pertain to his position.

Manager/Code Officer's Report – Written report was distributed to all Cl'ms. Additionally, Manager Whitall reported that the emergency excavation at Tanners Run is in limbo due to Mr. Klinger being unable/unwilling to pay the \$10,400. Cl'm Hoffman directed that Manager Whitall keep the DEP permit active beyond the February 10, 2026 expiration. We are getting quotes on the windows and dehumidifier for the basement renovations. The mold remediation has been scheduled. Mr. Bricker has been notified that he is required to submit an action plan by April for remediation of his condemned property at 787/789 Church St. Cl'm Snyder directed Manager Whitall to confirm with PPL that they have disconnected the meter since the property is condemned. Pres. Boyer will be reviewing the codes enforcement process in the near future.

Engineer's Report – No written report as there were no changes since last month.

Unfinished Business

Borough Ordinance No. 1-26 – Act 172 Tax Credit Amendment - Legal Notice – Council reviewed the draft amendment, which raises the EIT credit for qualified volunteer firefighters from \$250 to the full half-a-percent that the Borough collects. Solicitor Kerwin has reviewed the draft. Motion by Cl'm Hoffman, seconded by Cl'm Hershey to advertise Borough Ordinance No. 1-26 in The Citizen Standard for formal adoption at the February 11 Council meeting. Motion carried with yes votes from Cl'ms Boyer, Campisi, Hershey, Hoffman, Hoke and Hoy. Cl'm Snyder abstained due to being a volunteer firefighter with Millersburg Fire Company.

Junior Council Person Appointment – Council reviewed a letter of interest from Noah Snyder. Motion by Cl'm Campisi, seconded by Cl'm Hershey to appoint Noah Snyder to the position. Motion carried.

New Business

2026 Memberships – Council reviewed the listing prepared by Sec. Jackson.

- PA State Association of Boroughs Dues - \$402
- PSAB Who's Who Extended Listing in Membership Directory - \$40
- PSAB *Borough News* Subscriptions - \$10 each (8)
- PSAB Plus Membership Training Subscription Program - \$450
- PA State Mayor's Association - \$70

Motion by Cl'm Snyder, seconded by Cl'm Hoffman to approve the listings for a total of \$1,042. Motion carried with yes votes from Cl'ms Boyer, Campisi, Hershey, Hoffman, Hoke, Hoy and Snyder.

BIU Code Enforcement Proposal – Council received copies of BIU's proposal. This was tabled until the February 25 Committee of the Whole meeting.

Brandywine Valley SPCA Invoice No. MLB2026 – Council reviewed the invoice for the annual contract service for \$1,248. Motion by Cl'm Snyder, seconded by Cl'm Hoy to pay the invoices as presented. Motion carried with yes votes from Cl'ms Boyer, Campisi, Hershey, Hoffman, Hoke, Hoy and Snyder.

Communications – There were no communications.

Organization Appointments & Reports

Millersburg Fire Company No. 1 – November 11, 2025 meeting minutes were distributed to all Cl'ms.

Millersburg Area Authority – December 8, 2025 meeting minutes were distributed to all Cl'ms.

There were no other organization reports given.

Council agreed to cancel the January Committee of the Whole meeting. The next meeting will be February 11, 2026 at 6:00PM.

Motion by Cl'm Snyder, seconded by Cl'm Hoke to adjourn the meeting at 9:02PM.

Respectfully submitted,

Ann Bowman Jackson
Borough Secretary