

**Millersburg Borough Council
Council Chambers
July 23, 2025 Meeting Minutes**

Call to Order – President Christopher Dietz called the meeting to order at 5:53PM with Cl'ms Boyer, Campisi (arrived at 6:45PM), Hoffman, Hoke and Hoy present. Mayor Alan Bowman, Manager James Whitall and Secretary Ann Jackson were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

Guests/Public Comment – None

Unfinished Business

PA Roofer's Invoice – MYO #1 & 2 Roofs – Council reviewed the invoice for \$23,800. Motion by Cl'm Hoffman, seconded by Cl'm Hoy to pay the invoice, using \$16,850 from the Capital Improvement account and the balance from the General Fund account. Motion carried with yes votes from Cl'ms Boyer, Dietz, Hoffman, Hoke and Hoy.

MIS Quote No. AAAQ4718 – SonicWall Upgrade – Council reviewed the quote for \$1,531 for a computer security firewall for the Police Department. Motion by Cl'm Hoffman, seconded by Cl'm Hoke to approve the quote as presented. Motion carried with yes votes from Cl'ms Boyer, Dietz, Hoffman, Hoke and Hoy.

Real Estate Sales – Council reviewed the Seller's Estimated Net Sheet provided by Nathan Daniels with Iron Valley Real Estate for 510/512 Moore Street. Motion by Cl'm Boyer, seconded by Cl'm Hoke to approve Mr. Daniels' proposal. Motion carried. Motion by Cl'm Boyer, seconded by Cl'm Hoffman to relay to Mr. Daniels that Council prefers a built-in-place residential unit which conforms to the character of the neighborhood. Motion carried. Council next reviewed the listing contract as provided by Lori Schoffstall with JCT Realty for the Pine Street lot (three parcels). Motion by Cl'm Boyer, seconded by Cl'm Hoffman to approve Ms. Schoffstall's proposal. Motion carried. Motion to relay to Ms. Schoffstall that Council prefers one or multiple built-in-place residential units which conform to the character of the neighborhood. Motion carried.

Mid Penn Bank Project – Cl'm Boyer reported that the Millersburg Planning Commission recommended to Borough Council that they uphold the Zoning Officer's opinion that the façade elements of the proposed building do not match the character of the neighborhood. There were three additional items that necessitate waivers from the Zoning Hearing Board. Motion by Cl'm Hoke, seconded by Cl'm Hoffman to thank the Zoning Officer and the Millersburg Planning Commission for their consideration of the design and how it would fit into the neighborhood; however, Council would like to not require the appearance to go before the Zoning Hearing Board. Motion carried with one no vote. Cl'm Boyer also recommended that Dauphin County be advised that Council recommends that this project not go through the land development process.

New Business

KH Electric – Application for Payment No. 2 – Council reviewed the Application for Payment for \$21,610.80. Motion by Cl'm Hoffman, seconded by Cl'm Hoke to forward the invoice to Dauphin County for payment from the Borough's Gaming Grant. Motion carried.

Doug Lamb Construction – Application for Payment No. 1 – Council reviewed the Application for Payment for \$69,933.15. Motion by Cl'm Boyer, seconded by Cl'm Hoffman to forward the invoice to Dauphin County for partial payment of \$53,848.80 from the Gaming Grant and to have the balance paid from the DCNR grant. Motion carried.

Wood Wise Estimate No. 1557 – Council reviewed the estimate to trim three pin oak trees in Market Square Park for \$1,750. Motion by Cl'm Hoffman, seconded by Cl'm Hoke to approve the quote. Motion carried. Manager Whitall is to consult an arborist. The dead limbs are to be trimmed now with Wood Wise to return to do the remainder of the trimming at the appropriate time.

Lykens Valley Bison Request – Cl'm Campisi reported that this vendor will be attending the August 9th Farmers Market. They would like to remain afterwards from 2-5PM, relocating their food truck either to the MYO or to the parking lot near the Gun Club. Council had no objection and directed Manger Whitall to advise them that they need to obtain a Solicitor's permit from the Police Department.

President Dietz announced that the next meeting will be held on August 13th beginning at 6PM.

Motion by Cl'm Hoffman, seconded by Cl'm Hoy to adjourn at 7:04PM. Motion carried.

Respectfully submitted,

Ann Bowman Jackson
Borough Secretary