

**Millersburg Borough Council
Council Chambers
June 25, 2025 Meeting Minutes**

Call to Order – President Christopher Dietz called the meeting to order at 6:00PM with Cl'ms Boyer, Campisi (arrived at 6:10PM), Hoffman, Hoke and Hoy present. Mayor Alan Bowman, Manager James Whitall and Secretary Ann Jackson were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

Guests/Public Comment – Shane Liddick, Josh Ward, Bill Specht III

President recognized Shane Liddick, owner of 181 West Street. Mr. Liddick relayed to Council that throughout his renovations of this property, Barry Isett representatives have been overly restrictive in their inspections. Mr. Liddick reported that he has had four or five sets of plans submitted and approved, only to have items later not approved by BIA. Printed copies of email exchanges supporting this were provided for Council's review. Mr. Ward is the contractor on the project and confirmed Mr. Liddick's claim. Mr. Liddick requested a temporary occupancy permit so that he may begin business operations in this property. Mr. Liddick and Mr. Ward then left the meeting.

Cl'm Hoke requested that an RFP for building code enforcement services be drafted for Council review.

President Dietz recognized Bill Specht who conducted a presentation on Tanner's Run, highlighting stormwater drainage issues via pictures, videos and maps. Tanner's Run was tracked from Bowman Street to Bradenbaugh Park. Engineer's suggested recommendations were presented for each problem area, with priority being the area south of State Route 209, specifically under 544 Union Street. The Borough may possibly file a claim with Mr. Klinger's escrow account stating that the system is not working properly. Mr. Specht then left the meeting.

President Dietz directed Manager Whitall to forward FSA's letter and Mr. Specht's Power Point presentation to Solicitor Kerwin and to ask if there is anything further the Borough can do to preserve future rights.

Motion by Cl'm Campisi, seconded by Cl'm Boyer to amend the meeting agenda to add a signage posting matter. Motion carried.

Signs in Market Square Park – Motion by Cl'm Campisi, seconded by Cl'm Hoy that during the construction for the Market Square Park Revitalization project, community event signs that would normally be placed at the east end of the park will now be permitted at the Borough's Pine Street lot on the east side of State Route 147. This policy will be stated via Borough Resolution No. 25-04. Motion carried. Secretary Jackson was directed to create the resolution.

Unfinished Business

Requests for Proposals for Real Estate Services – Motion by Cl'm Hoke, seconded by Cl'm Hoy to accept the proposals submitted by Nathan Daniels with Iron Valley Real Estate and Lori Schoffstall with JCT Realty to sell the 510/512 Moore Street and 34 Pine Street properties and to randomly select which property is assigned to each realtor. Motion carried with yes votes from Cl'ms Boyer, Campisi, Hoffman and Hoy. Cl'ms Dietz and Hoke both abstained due to having a personal business relationship with one of the realtors. The random selection paired the Pine Street property with Ms. Schoffstall and the Moore Street property with Mr. Daniels.

Borough Resolution No. 25-02 – Update to 2025 Fee Schedule – Due to the transition from Commonwealth Code Inspection Services to Barry Isett & Associates, Council revisited the current fee schedule. Motion by Cl'm Hoffman, seconded by Cl'm Hoke to amend the Development Permits section to "Third Party Cost + \$25" for all items and to revise Property Maintenance No. 2 to "Third Party Costs". Motion carried.

New Business

Swank Motion Pictures, Inc. Invoice – Council reviewed the invoice for two movie rentals. Motion by Cl'm Hoffman, seconded by Cl'm Hoke to retroactively approve payment of \$1,030 to Swank Motion Pictures to be paid from the Community Garden line item of the budget. Motion carried with yes votes from Cl'ms Boyer, Campisi, Dietz, Hoffman, Hoke and Hoy.

Shade Tree Commission Spending Approval – Motion by Cl'm Hoffman, seconded by Cl'm Hoy to authorize spending up to the budgeted amount in the 455 Shade Tree category of the budget. Motion carried with yes votes from Cl'ms Boyer, Campisi, Dietz, Hoffman and Hoy. Cl'm Hoke abstained due to an upcoming project at his home.

Sunbury Motors Invoice No 7004532 – M-9 – Council reviewed the invoice for \$1,369.80 for an arm assembly, two rear tires and an alignment for M-9. Motion by Cl'm Hoffman, seconded by Cl'm Hoke to pay the invoice as presented, from the police vehicle line item of the budget. Motion carried with yes votes from Cl'ms Boyer, Campisi, Dietz, Hoffman, Hoke and Hoy. Cl'm Campisi directed Manager Whittall to relay to Cpt. Gamez that Council's established policy is that local vendors are preferred.

Peifer's Fire Protection Invoice No. 330509 – Council reviewed the invoice for \$1,007.70 for the annual servicing of the fire extinguishers. Motion by Cl'm Hoffman, seconded by Cl'm Hoy to approve paying the invoice as presented. Motion carried with yes votes from Cl'ms Boyer, Campisi, Dietz, Hoffman, Hoke and Hoy.

President Dietz announced that the next meeting will be held on July 9th beginning at 6PM.

Update on Mid Penn Bank Building Project – Manager Whittall reported that Karen Brown has received the second set of drawings. The estimated time for issuing the permits is unknown. Since variance requests are anticipated, Manager Whittall was directed to give the Zoning Hearing Board members advance notice.

Motion by Cl'm Hoffman, seconded by Cl'm Hoke to adjourn at 828PM. Motion carried.

Respectfully submitted,

Ann Bowman Jackson
Borough Secretary