

Planning Commission Meeting
March 5, 2025
6:00pm
Council Chambers

The meeting was called to order at 6:00pm

Present were Commission Chairman Brent Boyer, and Commission Members Alan Bowman, Jane Woodside, and Dana Bellis. Also present was Borough Manager James Whitall, Eric Petry and Dan Troutman from MASD, as well as Tyler Hill from ELA Engineering.

Approval of Minutes - Motion to approve the minutes from the January 15th, 2025 meeting with an amendment stating that improvements at 515 Union Street “would not present a danger to motorists or pedestrians”. Motion made by Alan Bowman, second by Dana Bellis. Motion approved unanimously.

MASD Land Development – Representatives from Millersburg Area School District and ELA Engineering (ELA Sport) presented preliminary plans to install lighting, bleachers, and press box and then replace the cinder track with a surface track. Some additional paved areas. 17000 sq. feet of impervious area. Potentially will install something under the field so the stormwater is contained and dealt with there.

Concerns were raised about stormwater impacts on Tanner's Run. Stormwater Ord. requirements must be met. MASD would like to proceed with lights and bleachers as a priority. Discussion around permitting process and requirements.

MASD representatives left the meeting at 6:38.

A motion was made by Mr. Alan Bowman to forego land development in lieu of the Borough permitting process with emphasis on stormwater. Second by Mr. Bellis. The motion was approved unanimously.

Tanner's Run – Update from Chairman Boyer on the Tanner's Run meetings with stakeholders.

Landlord Tenant Ordinance Amendment - Manager Whitall presented a draft amendment to the Landlord Tenant Ordinance based on discussions with the Borough Codes Officer. Ms. Woodside opposed inspection without cause and recommended inspections upon changing tenants or at the request of a tenant. Additional recommendations included Requiring the landlord to notify the Borough of a change in tenants and removing inspection fees if the Building Codes Official (BIA) is charging for inspections. All fees should be billable to the property owner and the landlord should notify the Borough if the interior layout changes.

Next Meeting: Wednesday, April 2, 2025.

Motion to adjourn made by Mr. Alan Bowman, second by Ms. Jane Woodside.

The meeting adjourned at 19:45

Respectfully Submitted,

James Whitall, Borough Manager