

**Millersburg Borough Committee of the Whole
Council Chambers
March 26, 2025 Meeting Minutes**

Call to Order – President Dietz called the meeting to order at 7:22pm with Cl’ms Boyer, Hoke, Snyder, and Hoy present. Mayor Bowman, and Borough Manager Whitall were also present.

Employee Relations

Borough Office Gym – Manager Whitall presented a cost-benefit analysis of the proposed Employee Gym. Council advised to gather prices and add it to Capital Improvement for 2026.

Employee Training Per Diem – Manager Whitall presented the updated policy on employee per diem while training which will be set to the Federal per diem rate.

Economic Development

America250 Celebration – No update.

Streets

Tanner’s Run – Manager Whitall reviewed the updated Tanner’s Run Study which now includes remedies and cost estimates. Comments were made about an unnecessary curb on the North Street Ext. and potentially placing an inlet on Moore Street.

Parks

Market Square Park Update – Manager Whitall updated Council about available sponsorship opportunities to help with the Borough’s match for grant funds. Options included sponsored bricks, garden beds, and trees. Council would like to expand the sponsorships to include benches and a trash receptacle. Different ideas for brick sponsorship were discussed.

Property

Daniel Miller House – No update.

Public Safety

358 Market Street – Manager Whitall informed Council of discussions with the Borough Solicitor and Zoning Officer. The Borough Zoning Ordinance does not expressly prohibit the use and is considered a legal, non-conforming structure. There is no zoning recourse for this complaint. If the tenant has a medical marijuana card, the Police Department cannot enforce anything unless they observe the tenant smoking marijuana. Manager Whitall was asked to send a letter to the neighbor that had lodged the complaint explaining this.

Volunteer Firefighter EIT Credit – Cl’m Snyder presented verbiage for an Earned Income Tax Credit for eligible volunteer firefighters. The program is aimed at retention of firefighters in the Borough and would apply to volunteers meeting a certain number of calls for service as well as training events. Cl’m Snyder proposed increasing the EIT from \$250 to 100% of tax liability. Questions were brought up about an implementation timeline. Cl’m Snyder will get with Secretary Jackson to iron out those details.

Councilman Boyer left the meeting at 7:50

Councilman Campisi joined the meeting at 8:05

Ambulance Tax Agreement – Cl'm Snyder presented a draft agreement for the Ambulance Company to receive tax funds modeled after the Fire Department's agreement with the Borough. Discussion centered on memberships for residents paying the tax. Manager Whitall will reach out to Halifax for a copy of their agreement with the area ambulance companies.

Feral Cats – Manager Whitall presented new complaints about feral cats. Discussion tabled.

Finance

Nothing to discuss.

Community Outreach

Nothing to discuss.

Mayor

Nothing to discuss.

Other Business

UDCOG EMS Study Update – President Dietz provide an update on the COG EMS Study which is nearing completion.

The meeting was adjourned at 8:45pm.

Respectfully submitted,

James Whitall
Borough Manager