

**Millersburg Borough Committee of the Whole  
Council Chambers  
February 26, 2025 Meeting Minutes**

**Call to Order** – President Dietz called the meeting to order at 7:22pm with Cl'ms Boyer, Hoffman, Hoke, Snyder, and Campisi present. Mayor Bowman, and Borough Manager Whitall were also present.

**Employee Relations**

**Borough Office Gym** – Manager Whitall presented an idea from the Borough Safety Committee to install gym equipment at the Borough Office for Employees to use in their off time. He had spoken with the Worker's Compensation insurer who indicated that the Borough would get extra points for Health/Wellness for having gym equipment on-site. The points are used to determine premiums and more points equate to a lower premium. Potential locations were discussed. Manager Whitall was asked to put together a cost benefit analysis to present to Council at the next Committee meeting.

**Economic Development**

**America250 Celebration** – No update.

**Streets**

**2025 Paving Projects** – Cl'm Hoffman presented two potential projects for 2025. One would address West Street and the associated drainage issues off of the Borough Building and involved placing a storm sewer line down West Street to the Alley behind the building. The second project identified was MYO Park Road. The project would see the main road into the park paved, addressing large potholes and improving drainage.

**Market Street Snow/Ice Removal** – Manager Whitall informed Council about a plowing complaint received during a recent storm. A resident slipped and fell in the business district attempting to get to the Pharmacy. The snow/ice accumulation was a result of PennDOT plowing and maneuvering around parked vehicles. Restricted parking after a snow event was recommended. Council felt this was unnecessary since the Public Works Crew was always able to handle this in the past without special parking restrictions.

**Tanner's Run** – Manager Whitall informed Council that there was no new update, the meeting that was supposed to take place that day was cancelled by Tri-County Planning Commission pending more actionable information.

**Parks**

**Market Square Park Update** – Manager Whitall updated Council about the status of the construction drawings. RFP Advertisement is on the agenda for the March 12 meeting.

**Property**

**Millersburg.com Domain Transfer** – Manager Whitall presented a request by MAWT to use the millersburg.com domain for their new website. The domain currently re-routes traffic to the Borough's millersburgpa.org site. Council directed that this be added to the March Business meeting and that Manager Whitall draft a Bill of Sale that includes right of first refusal given to the Borough should MAWT no longer want the domain.

Daniel Miller House – No update.

## **Public Safety**

Crossing Guard Ordinance - Manager Whitall presented the draft Crossing Guard Ordinance that would allow the School District to hire Crossing Guards. No edits necessary. Council asked that this be added to the March Business meeting and that Manager Whitall update MASD on the timeline.

358 Market Street – Reviewed during the preceding Business meeting while Capt. Gamez was present.

Chicken Ordinance Amendment – Cl'm Campisi introduced an amendment to the Household Bird Ordinance (5-22) that would allow Borough Residents to own up to 12 chickens. This is an increase from the previously allowed 9. Manager Whitall indicated that this could help address local egg prices by increasing the amount of eggs each household could produce by up to 7 dozen per month. Council directed that the amendment be added to the March 12 business meeting agenda.

## **Finance**

PFA Settlement – Manager Whitall relayed the results of conversations with Solicitor Kerwin regarding the PFA Settlement the Borough was approached about joining. Solicitor Kerwin recommends using the same law firm that the Water Authority is using. Council directed Manager Whitall to have Solicitor Kerwin reach out to the law firm.

## **Community Outreach**

Community Farmer's Market – No updates.

Book Drive – Cl'm Campisi informed the Council that the Book Drive would be on 3/22.

## **Mayor**

Nothing to discuss.

## **Other Business**

Community Pool – Cl'm Campisi indicated that the Pool Board would need a new liaison since she was an elected officer on that board. She also stated that she had spoken to the BCO in regard to determining max occupancy. She proposed having the Borough Public Works Crew help with mowing the Pool's grass. Council does not believe the Public Works Crew should need to work this into their already busy schedule. The Pool has traditionally taken care of the grass on their own.

Property Maintenance Code – Grass Length – Cl'm Campisi recommended amending the Property Maintenance Code to allow for longer grass in the back yards of Borough properties to help with pollinators and conservation efforts. Council was split on the idea. President Dietz requested a Sample Ordinance Amendment be brought to the next Committee meeting.

PSAB Anniversary Award – Manager Whitall presented communication from PSAB indicating that the Borough was eligible for a 175<sup>th</sup> anniversary of incorporation award. Council requested the presentation be at the May 3 Cherry Blossom Festival/Market Square Park Groundbreaking.

The meeting was adjourned at 9pm.

Respectfully submitted,

James Whittall  
Borough Manager