

Millersburg Borough

Street Closure/Excavation Permit Application

The Millersburg Borough Council requires that any Contractor requesting the closure of any public street for the purpose of performing construction or maintenance on private property first obtain a permit to ensure the safety of drivers and welfare of neighbors. Request for street closures for other purposes such as parades, block parties, foot races, and auctions require a separate facility use agreement. Street closures necessitated by public utility work, cable line work, street repairs, emergency services, or street closures lasting less than 15 minutes are exempt from permitting.

The Contractor requesting a street closure must provide the Borough of Millersburg with a copy of a **Certificate of Insurance**, showing proof of insurance for period specified and list **Millersburg Borough as additionally insured**.

The Contractor understands that the Millersburg Borough will be charging a fee for arranging a street closure. **The fee will be \$25 and is payable prior to the closure of a street.** This fee shall be doubled if a Contractor attempts to close a public street prior to obtaining a permit. Additionally, the Contractor will be billed @125% of Borough employee's hourly rate if additional Borough services are required. Additional permits may be required.

For Street Excavations:

The fee will be \$30 and is payable prior to the start of work.

The Contractor understands that all other applicable permits and 811 clearances must be received prior to the start of work. Steel tracked vehicles are not permitted on paved streets. The Contractor will restore the road at or better than current conditions and the surface shall be level with that of the remainder of the road.

§21-305. Backfilling by Permittee;

Any person who shall open or excavate any improved street in the Borough shall thoroughly and completely refill the opening, or excavation, and tamp in layers, each of which shall not exceed 6 inches in depth, the said refilling so as to prevent any settling thereof, said tamping to be done in accordance with the instructions and specifications of the Borough Manager and restore surface of street. If within 2 years after the restoration of the surface, as herein provided, defects shall appear, the person and/or persons who opened or excavated the street shall make necessary repairs. If the work is to be performed on a Borough Street with subbase as part of the pavement structure, the trench shall be backfilled with 12 inches of suitable material over the top of the utility and with No. 2RC aggregate or suitable material meeting specifications for number 2RC minimum to within 8 inches of the subbase. The subbase shall be replaced to a height equal to the existing street surface unless otherwise specified by the Borough Manager. (Ord. 6-1975, 9/11/1975, §5; as amended by Ord. 10-1977, 2/10/1977, §1; and by Ord. 4-1985, 8/8/1985, §1.1)

Name and Address of Contractor: _____

Contact Person: _____

Address of Contact Person: _____

Phone Number of Contact Person: _____

Name of Responsible Person On Site: _____

Phone Number of Responsible Person On Site: _____

Streets (Block Number and Cross Streets) to be Closed: _____

Date(s): _____ Beginning Time: _____ Ending Time: _____

Nature and location of the proposed work:

Agreement and Waiver

I (we) the undersigned agree to abide by all instructions and special provisions set forth by Millersburg Borough. I (we) further agree to indemnify and hold harmless the Borough of Millersburg, Dauphin County, Pennsylvania from any expenses, direct or indirect, and any claims, demands, or causes of action whatsoever, if any, arising from the approved street closure/excavation.

(Signature) (Title) (Date)

(Print Name) (Address) (Phone)