

**Millersburg Borough Committee of the Whole
Council Chambers
August 28, 2024 Meeting Minutes**

Call to Order – President Dietz called the meeting to order at 21:24 with Cl’ms Hoy, Hoke, Snyder and Hoffman present. Mayor Bowman, Junior Councilperson Vandewalle, and Borough Manager Whitall were also present.

Employee Relations

Employee Pool Party – Nothing to discuss.

Economic Development

BRIC Grant – Manager Whitall presented information on the FEMA BRIC grant. The grant program was recommended by PEMA representatives doing a damage survey following TS Debby and could be used towards a Tanner’s Run project. Projects that are “shovel ready” have a greater chance at being funded in this national level grant award. The study proposed by the Borough Engineer would produce a project scope to be used for this grant. FSA indicated that the scope would be ready prior to the application deadline.

Streets

Disability Signs – Manager Whitall presented a sample ordinance and policy from a municipality in Ohio. Cl’m Hoy requested the topic to be tabled until September.

Parks

Market Square Park Update – Cl’m Dietz provided a brief update on the project. Council reviewed samples of decking and railing material proposed for the gazebo.

Canal Trail Improvements – Manager Whitall presented a project scope for Canal Trail improvements at MYO park this fall. At the request of the Historical Society, the Public Works crew will build and install two walking bridges on the path where previous logs had been placed and since rotted away. Additionally, the crew will remove the old Tobias boathouse and install a wood railing near historical structures.

Property

Nothing to discuss.

Public Safety

Volunteer Firefighter Tax Credit – Cl’m Snyder presented a percentage-based tax credit to encourage volunteer firefighter recruitment and retention. Eligible recipients would have to meet certain levels of training and respond to a certain number of calls for service. Cl’m Snyder to get with Ann to work out numbers for budgeting purposes.

Finance

Nothing to discuss.

Mayor

Nothing to discuss.

Junior Council Person

JCP Vandewalle gave an update on the Farmer's Market being held at Veteran's Park. Rain has dampened attendance by vendors and patrons however, the market was very popular when the weather was nice.

Other Business

2025 Budget Workshop – Council members received the budget planning worksheets for their respective committees.

The meeting was adjourned at 21:56

Respectfully submitted,

James Whittall
Borough Manager