

**Millersburg Borough Council
Council Chambers
April 24, 2024 Meeting Minutes**

Call to Order – President Dietz called the meeting to order at 6:00PM with Cl’ms Boyer, Campisi, Hoffman and Hoke present. Mayor Alan Bowman, Manager James Whitall, Junior Council Person Kees VanDeWalle and Secretary Ann Jackson were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

Guests – Captain Richerd Gamez and Public Works Crew Leader John Hoffman

President Dietz called an executive session at 6:02PM for Council discussion on police officer hiring and Public Works Crew hiring. The meeting was called back into regular session at 7:13PM.

Unfinished Business

Police Officer Hiring – Motion by Cl’m Campisi, seconded by Cl’m Boyer to make an offer to Shane Comp to send him to the Police Academy at HACC beginning on July 8, provided that he passes his background check to be initiated tomorrow by Cpt. Gamez and that he passes his physical agility test on May 11, with the final submission date of May 25. Pay rate to be \$18 per hour beginning July 8 until graduation and fully beginning in police officer position, at which time annual pay rate to be \$60,000. Current benefits are to continue throughout this period and he will be considered a full-time employee. Motion carried with yes votes from Cl’ms Boyer, Campisi, Dietz, Hoffman and Hoke.

Public Works Crew Hiring – Motion by Cl’m Boyer, seconded by Cl’m Hoke to pursue hiring a Public Works Crew member with a start date of June 17, wage of \$20 per hour; interviews to be conducted after May 11; advertising budget of \$200. Motion carried with yes votes from Cl’ms Boyer, Dietz, Hoffman and Hoke. Cl’m Campisi abstained due to her husband being interested in the position.

503 Moore Street Handicapped Parking – Cpt. Gamez reported that the tenant and landlord at 511 Moore Street are complaining that the resident at 503 Moore is not parking fully within their handicapped parking space. Council approved Cpt. Gamez sending a letter to the resident advising him that special privileges may be revoked due to misuse, since the permitted vehicle must be parked within the designated spot. Cpt. Gamez then left the meeting.

Public Comment

Crew Leader Report – Mr. Hoffman reported on the following:

- Clean Up Day went well. Eight boxes of electronics were delivered to Harrisburg. Scrap metal will be hauled away tomorrow.
- The new planters have been placed on the downtown corners. Smucker’s will be planting them tomorrow.
- The crew has been mowing and trimming at the river.
- Pothole patching is scheduled for next week.
- Trash hauler/dumpster size issue was again discussed.

Mr. Hoffman left the meeting at the conclusion of his report.

Millersburg Area Ambulance Association Liaison Appointment – This matter was tabled.

Borough Ord. No. 2-24 – Quick Ticket Amendment – Formal Adoption – Motion by Cl'm Hoffman, seconded by Cl'm Campisi to adopt Borough Ordinance No. 2-24. Motion carried.

PSAB Annual Conference – Voting Delegate Designation – Motion by Cl'm Hoffman, seconded by Cl'm Campisi to nominate Mayor Alan Bowman to be the Borough's voting delegate at the PSAB conference. Motion carried.

New Business

Golden Equipment Invoice No. 24-49238 – Council reviewed the invoice for \$3,400 for rental of the street sweeper. Motion by Cl'm Hoffman, seconded by Cl'm Boyer to pay the invoice to Golden Equipment for \$3,400. Motion carried with yes votes from Cl'ms Boyer, Campisi, Dietz and Hoffman. Cl'm Hoke had stepped out of Council Chambers and returned after the vote.

YSM Invoice No.7557 – Approval to Forward for Payment – Council reviewed the invoice for work on the Market Square Park project. Motion by Cl'm Hoffman, seconded by Cl'm Hoke to forward the invoice to Dauphin County for payment from the Borough's Gaming Grant. Motion carried.

Disposition of Certificate of Deposit – The Borough's CD will mature on April 27 at approximately \$104,950. Council reviewed the renewal rates provided by Secretary Jackson. Motion by Cl'm Hoke, seconded by Cl'm Hoffman to renew the full amount of the CD at Mid Penn Bank for a three-month term at 5.20%APY. Motion carried.

Paxtang Fire Company No. 1 – Mutual Aid – Motion by Cl'm Hoffman, seconded by Cl'm Hoke, to move that based on the letter from the attorneys representing Paxtang Borough Council and based on the Millersburg Borough Solicitor's opinion, Paxtang Fire Company No. 1 should be temporarily suspended from the box card, effective immediately. Motion carried.

Monarch Weigh Station/Pollinator Garden – Cl'm Campisi reported that one of the stations was put into Seal Park by the MAHS Conservation Club.

The next meeting will be on May 8th. The meeting was properly adjourned at 7:55PM upon motion by Cl'm Hoffman, seconded by Cl'm Hoke. Motion carried.

Respectfully submitted,

Ann Bowman Jackson
Borough Secretary