

Millersburg Borough Council Minutes
July 10, 2019
Millersburg Borough Council Chambers

Call to Order – President Dietz called the Council meeting to order at 7:02PM with Cl’ms Boyer, Breach, Hooper, Ibberson and Rivera present. Mayor Ibberson, Manager McGann and Secretary Jackson were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

Guests – Michael Kattner.

Approval of Minutes – Motion by Cl’m Breach, seconded by Cl’m Rivera to approve the minutes from the June 12 and June 26, 2019 meetings as presented. Motion carried.

Public Comment

President Dietz recognized Michael Kattner, Johnson Memorial Library Manager. Mr. Kattner reported that the library is offering free lunches to those under age 18 on Tuesdays and Thursdays from noon until 2:00PM through August 16th. President Dietz directed Manager McGann to put the related flyer on the Borough’s Facebook page.

Financial Reports – Council reviewed the Financial Report. Motion by Cl’m Rivera, seconded by Cl’m Breach to accept the Financial Report as presented. Motion carried. The Capital Improvement Year to Date Report was also reviewed. Motion by Cl’m Breach, seconded by Cl’m Rivera to approve the Check Detail Report as presented. Motion carried with yes votes from Cl’ms Boyer, Breach, Dietz, Hooper, Ibberson and Rivera.

Committee Reports

Employee Relations

PMRS Non-Uniformed Pension Plan Disability Provision – Council discussed a provision in the plan draft in which the disability provision will be reduced by any workers comp benefits received. Council agreed that they do not want this option. Manager McGann will report this change to PMRS. The finalized plans should be ready for Council action at the August meeting.

Finance and Risk Management – Cl’m Breach had nothing to report.

Parks and Recreation – Cl’m Boyer had nothing to report.

Facility Use Agreement – Wedding – Traci Maurer is requesting the use of Riverfront Park on September 7 from 9:00AM to 3:00PM for a wedding ceremony. She has paid the associated fee and has provided her certificate of insurance. Signage at the Reamer lot is to indicate that the lot is available that day to both wedding guests and boaters. Motion by Cl’m Hooper, seconded by Cl’m Boyer to approve the agreement as presented. Motion carried. President Dietz directed Manager McGann to request pictures from the couple to add to Millersburg Borough’s portfolio.

Welcome to Millersburg Sign Landscaping – Cl’m Boyer reported that he authorized Lyn Bogdam at Burrell’s Florist to plant and maintain the area at the Welcome to Millersburg sign. President Dietz directed Manager McGann to post a thank you to Lyn on the Borough’s Facebook page. McGann is also to post a thank you to Mid Penn Bank and Millersburg Fire Company for organizing the recent fireworks celebration.

Grosser Excavating Invoice – Council reviewed the invoice for \$2,165 for clean-up of the debris pile at the river front. Manager McGann reported that this expense falls within budgeted amounts. Motion by Cl'm Boyer, seconded by Cl'm Breach to pay the invoice as presented. Motion carried with yes votes from Cl'ms Boyer, Breach, Dietz, Hooper, Ibberson and Rivera. Cl'm Boyer will inspect the MYO compost site to see if we need to have Grosser's clean out at that location.

Property

Pine Street Property Update – Cl'm Rivera reviewed a revised drawing of the new building and Council provided feedback. The next step is to obtain cost estimates.

Public Safety – Cl'm Ibberson had nothing to report.

Cl'm Boyer questioned whether or not we can support hiring a third full-time officer. Mayor Ibberson responded that the Civil Service Commission would have to oversee the hiring process. Further discussion was deferred to the upcoming Special Meeting. President Dietz directed Manager McGann to find out the starting salary in surrounding communities.

Streets

Paving Project – Manager McGann reported that the paving project is scheduled to begin on July 22.

Mr. Kattner thanked the Council for the Library directional signs.

Economic Development

Cl'm Dietz reported that he will be working on creating a document that will help to sell Millersburg for prospective employers. Both Manager McGann and Mr. Kattner will assist.

Mayor's Report

Police Radio Band – Mayor Ibberson gave an update from Dauphin County EMA Director Libhart, regarding the police radio band of frequency for Dauphin County.

Manager's Report – Written report provided to all Cl'ms. Manager McGann highlighted that Act 51 of 2019 has passed. This legislation allows municipalities to set their up-coming year's tax rates by resolution if the rates remain the same or are lowered. The Census Bureau will be using Council Chambers to conduct six days of training during August. All Borough and Authority staff have been advised.

PSAB Fall Conference Registration – President Dietz reported that he won a door prize at PSAB's recent conference and offered it to Borough officials. The prize covers registration for the PSAB Fall Conference in State College, October 11-13. The attendee would need to cover lodging. Cl'ms were asked to consider attending

Unfinished Business

MYO Park Renovations Project Bids – Manager McGann reported that action on the bids was tabled at the June 26th meeting. Both bids came in well over budget. Both DCNR and Dauphin County will allow extensions on our grants. Council discussed rejecting all bids and rebidding this fall. Cl'm Boyer questioned if there would be any permitting issues or any additional charges from YSM. Motion by Cl'm Ibberson, seconded by Cl'm Boyer to reject all bids. Motion carried. President Dietz directed Manager McGann to send the appropriate notification to the bidders, including the reason for Council's action and their intention to re-bid the project this fall.

New Business

Borough Resolution No. 19-07 – Co-Sponsorship of MASD Gaming Grant – This resolution provides for Millersburg Borough to serve as a co-applicant for Millersburg School District’s Gaming Grant application for ADA upgrades. Motion by Cl’m Hooper, seconded by Cl’m Rivera to approve Borough Resolution No. 19-07. Motion carried.

Property Maintenance and Sidewalk Ordinances Updates – Manager McGann asked Cl’ms to review the three draft ordinances he provided and to be ready to discuss them at the July Committee meeting. Per Cl’m Boyer’s direction, these drafts are also to be distributed to Ed Fegley and Skip Wingard as Deputy Codes Officers.

Fire Company Contract – The current contract expires at the end of 2019. We need two Borough representatives to serve on the Contract Negotiating Committee. Manager McGann volunteered to serve. President Dietz directed Secretary Jackson to ask Cl’m Hoch if he would serve and to email the current contract to the Council.

Gaming Grant / DCIB Follow-Up /101 West Street ADA Upgrades – Council reviewed a draft letter to the PA Gaming Advisory Board, prepared by Manager McGann. The letter addresses a condition of the 2018-2019 Gaming Grant agreement. President Dietz and Manager McGann will work on finalizing the letter.

Council also reviewed a quote from Larry Myers for the ADA Upgrades at 101 West Street. This quote does not include upgrading the restrooms. An additional quote is expected from RET Associates.

Communications – All communications were made available to Cl’ms.

Organization Reports

Upper Dauphin COG – Cl’m Dietz reported that the June meeting was held in Carsonville. Representative Sue Helm spoke, as well as a PSP representative. The next meeting will be in September hosted by Upper Paxton Township.

Millersburg Planning Commission – Manager McGann reported that there was no meeting due to the fireworks celebration.

Millersburg Area Pool Association – No report.

Millersburg Fire Company – May meeting minutes were provided.

Millersburg Area Authority – June meeting minutes were provided to all Council members.

Dauphin County Tax Collection Committee – Secretary Jackson reported that the Committee will not meet until September.

Millersburg Ferry Boat Association – No report.

Dauphin Lebanon County Borough Association – President Dietz reported that the group will meet on July 23rd at Perkins. The speaker will be a DEP municipal liaison officer.

Zoning Hearing Board – Manager McGann reported that there have been no hearings.

Upper Dauphin Industrial Development Authority – No report.

Millersburg Civil Service Commission – No report.

Millersburg Borough Safety Committee – Manager McGann reported that the Committee did not meet due to scheduled vacations.

Public Works Crew Matters – President Dietz directed Manager McGann to discourage Public Works employees from taking vacation during the week preceding the July 4th holiday since the workload is exceptionally heavy. Additionally, Cl'm Boyer requested that the Crew knock down the weeds along Borough streets as soon as possible.

Additional Updates – Manager McGann reported that the Motor Trend event did not take place. President Dietz reported that Mr. Collins, who addressed Council at the June 12th meeting, did not give a list of Borough properties in violation of various local ordinances to either Cpl. Wise or Manager McGann.

Next Meeting – President Dietz announced that the Council will meet next on July 24.

The meeting was recessed to the Call of the Chair at 8:50PM.

Respectfully submitted,

Ann Bowman Jackson
Borough Secretary