

**Millersburg Borough Council
Council Chambers
August 23, 2023 Meeting Minutes**

Call to Order – President Dietz called the meeting to order at 6:00PM with Cl’ms Campisi, Hoch (arrived at 6:15PM), Hoffman and Hoke present. Mayor Bowman, Manager Whitall and Secretary Jackson were also present. The invocation was given by President Dietz, followed by the Pledge of Allegiance.

Guests – Scott Isenberg, Historical Society of Millersburg and Upper Paxton Township

President Dietz recognized Scott Isenberg who gave an informative presentation of the Historical Society’s plan to create a Millersburg Riverfront-Wiconisco Canal Basin Heritage Corridor. The walking tour would begin at the north end of Riverfront Park, continue through MYO park and the tow path, take participants uptown through the Square and the business district and back down to the river. There would be 15 storyboards along the way. Clean-up and site preparation are needed. The goal is to complete this project by 2032, the 225th anniversary of the town. Mr. Isenberg left the meeting at the conclusion of his presentation.

Unfinished Business

Island Tech Services Proposal for Police Body Cameras – This matter was tabled. Council needs an explanation of the materials and a recommendation for consideration.

TISIP Grant Budget Discussion – This grant has been applied for, for work on the intersection of Race and Center Streets and Race Street from Plum to Pine Street. Manager Whitall reported that DCED engineer (HRG) is saying that the costs need to be increased. The new projection takes the Borough’s 25% match to \$111,125, an increase of \$19,445. The adjusted amount would use all of the Borough’s 2024 liquid fuels allotment and require an additional \$25,000. The entire project, including the bid process, sidewalk replacement, storm sewer system, paving, monitoring, inspections, etc. would be done on the Borough’s behalf. Motion by Cl’m Hoke, seconded by Cl’m Hoffman to commit to the \$19,445 increase. Motion carried with yes votes from Clm’s Campisi, Dietz, Hoch, Hoffman and Hoke.

New Business

Request for Pool Grant Letter of Support – Cl’ms reviewed a written request from Heather Weaver, grant writer for the Pool, for the Borough to provide a letter of support for a pool filtration and treatment building and equipment upgrades. Motion by Cl’m Hoffman, seconded by Cl’m Hoke to provide the letter as requested. Motion carried with yes votes from Clm’s Campisi, Dietz, Hoffman and Hoke; Cl’m Hoch voted no. Secretary Jackson was directed to prepare the letter for President Dietz’s signature.

Borough Resolution No. 23-15 – Co-Sponsor for Amended Ned Smith Center Gaming Grant Application – The Ned Smith Center is withdrawing their first application and amending their Gaming Grant application. They are re-applying for \$75,000 for bridge repair or replacement funding for the bridge that crosses the Wiconisco Creek. Motion by Cl’m Hoffman, seconded by Cl’m Hoke to approve Borough Resolution No. 23-15 as presented. Motion carried.

Borough Resolution No. 23-16 – Boyd Street Sinkhole (north of Center Street) – This resolution declares an emergency for infrastructure repairs and provides for Council to proceed with emergency repairs to a second sinkhole which appeared on Boyd Street, north of Center Street. Trinity UCC’s down spouting was never connected to the storm sewer when this area was slip-lined. The Public Works crew will do the repair to tie this pipe in to the system. Motion by Cl’m Hoffman, seconded by Cl’m Campisi to approve Borough Resolution No. 23-16 as presented. Motion carried.

Facility Use Agreement – JFT Fall Festival – Just for Today has requested the use of Seal Park pavilions #1 and #4 for a Fall Festival on September 30 from noon until 5PM. Special requirements were reviewed. Motion by Cl'm Campisi, seconded by Cl'm Hoke to approve the agreement and to waive the user fee. Motion carried.

Movies in the Park Discussion – Alcohol Vendor – Cl'm Campisi requested permitting one vendor at the September 1st showing of Shrek in MYO Park. Manager Whittall reported that our insurance agent has endorsed this; however, there may be a nominal fee. Motion by Cl'm Hoffman, seconded by Cl'm Campisi to approve allowing an alcohol vendor for this event. Motion carried. All appropriate certificates of insurance are to be provided to the Borough and any additional insurance premium is to be covered by the Tourism grant.

Next Meeting – Manager Whittall reported that Council is invited to the Little League's Board meeting on August 27th to discuss the basketball court. Representatives from the School are also invited. The next Council meeting will be September 13th.

President Dietz called an executive session at 7:25PM for Council to discuss a real estate property acquisition and an employee relations matter update. Manager Whittall and Secretary Jackson were excused Part-way through the executive session. The meeting was called back into regular session at 8:00PM with Manager Whittall and Secretary Jackson returning to Council Chambers.

The meeting was adjourned at 8:05PM upon motion by Cl'm Hoke, seconded by Cl'm Hoffman. Motion carried.

Respectfully submitted,

Ann Bowman Jackson
Borough Secretary