MILLERSBURG BOROUGH
DAUPHIN COUNTY, PENNSYLVANIA

RESOLUTION NO. 17-05

A RESOLUTION CREATING A LOCAL STUDY COMMITTEE
TO DIRECT AND OVERSEE DEVELOPMENT OF
THE MILLERSBURG BOROUGH’S MASTER PARKS PLAN

WHEREAS, Millersburg Borough has received a Grant to produce a Master Parks Plan for
Market Square/Veteran's Park, Seal Park and Bradenbaugh Park; and

WHEREAS, the Millersburg Borough Council recognizes the value of public input on this
important document; and

WHEREAS, a condition of the Grant is the formation of a Local Study Committee;

THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Millersburg Local Study Committee is established as of the effective date of this
resolution.
2. The Committee will automatically dissolve upon completion of the Master Parks Plan
unless dissolved via Borough Council Resolution earlier.
3. The Committee will consist of the following members:
   a. The Parks Committee Chair of the Borough Council
   b. One additional member of the Borough Council
   c. One Upper Paxton Township Supervisor
   d. One representative of Millersburg Area Working Together
   e. One representative of Millersburg Area School District
   f. One member of the Millersburg Borough Planning Commission
   g. One at-large resident of Millersburg Borough or Upper Paxton Township
4. In the event that a Committee member ceases to formally represent the board listed above
(resignation, loss of election, etc.), that member shall also cease to be a member of the
Committee. The board in question will be invited to appoint another representative to the
Committee. In the event that the at-large resident no longer resides in the Borough or
Township, that member shall also cease to be a Committee member and the Borough
Council will seek a suitable replacement.
5. The following individuals are appointed as non-voting, ex-officio members of the
Committee:
   a. The lead Consultant (to be appointed by the Borough Council)
   b. The Millersburg Borough Manager
   c. A student of Millersburg Area High School may be selected by the District
6. The Committee shall appoint from its membership the following officers: chair, vice
chair, president pro-tempore and secretary. The highest ranking officer present shall
conduct the meeting. A quorum shall consist of four (4) members. Ex-officio members do
not count toward the quorum and may not be appointed as officers.
7. The Borough Council reserves the right to remove, by majority vote at a regularly scheduled meeting, any member of the Committee for malfeasance or nonfeasance.

8. The Committee is charged with the creation of the referenced Master Parks Plan under the guidance of a Consultant to be selected by the Borough Council. The Committee is further directed to carefully consider all public input in the development of the Master Parks Plan.

9. All meetings of the Committee shall comply with the Commonwealth's Open Meetings Law.

DULY ADOPTED AND RESOLVED, this 24th day of April, 2017, by the Borough Council of Millersburg Borough, Dauphin County, Pennsylvania.

ATTEST: BOROUGH OF MILLERSBURG
Dauphin County, Pennsylvania

By: Ann Bowman Jackson
Borough Secretary

By: [Signature]
President of Council